

D. Y. Patil College of Engineering, Akurdi, Pune-44.
Department of Electronics & Telecommunication Engineering

DYPCOE/E&TC/PAQIC-

Date: 30/05/2022

Notice

All PAQIC members are informed to attend the meeting on 2 Jun 2022 at 10:00am in HoD office.

Agenda for meeting:

1. Preparation of Faculty competency matrix for subject allotment
2. Subject choice Preferences from every faculty members for coming semester.
3. Calculation of load, faculty requirement & load distribution.

Dr. Rutuja Deshmukh
HOD,E&TC



D. Y. Patil College of Engineering, Akurdi, Pune-44.
Department of Electronics & Telecommunication Engineering

DYPCOE/E&TC/PAQIC

Date: 02/06/2022

Submitted,

Subject: PAQIC Minutes of meeting

Meeting was held in HOD cabin on 02/06/2022 at 10:00 am and following points were discussed:

1. Finalization of parameters of Faculty competency matrix for subject allotment.
2. Depending on workshop/ training/ FDP attended & number of times subject taken the subject can be allotted for faculty members.
3. Every Assistant faculty should be allotted with max. Load of 20 hrs per week.
4. Faculty requirement count is calculated & submitted the requirement proposal to the Principal.

Sr. No.	Name of faculty	Designation	Sign
1.	Dr. Rutuja Deshmukh	HOD E & TC	
2.	Dr. D. G. Khairnar	member	
3.	Mrs. Aparna Shinde	member	
4.	Mrs. Trupti Wagh	member	
5.	Mrs. Manisha Rajput	Program Coordinator	

To,
The Principal
D.Y.P.C.O.E, Akurdi

D. Y. Patil College of Engineering, Akurdi, Pune-44.
Department of Electronics & Telecommunication Engineering

DYPCOE/E&TC/PAQIC-

Date 05/07/2022

Notice

All PAQIC members are informed to attend the meeting on 7 July 2022 at 10:00am in HoD office.

Agenda for meeting:

1. Course file verification
2. Identification of course coordinator.
3. IQAC approved Term-work schema dissemination.
4. Framing project selection and evaluation policies along with project coordinator.
5. CO PO mapping strategy and attainment calculations.
6. Target setting calculations

Dr. Rutuja Deshmukh
HOD,E&TC

D. Y. Patil College of Engineering, Akurdi, Pune-44.
Department of Elecronics & Telecommunication Engineering

DYPCOE/E&TC/PAQIC-

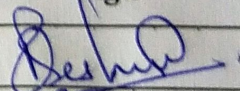

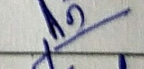
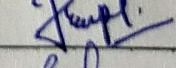
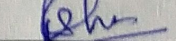
Date: 08/07/2022

Submitted,

Subject: PAQIC Minutes of meeting

Meeting was held in HOD cabin on 07/07/2022 at 10:00 am and following points were discussed:

1. Course file verification with lesson planning & Gaps.
2. Identification of course coordinator & guidelines given for maintaining the same course contents to both the divisions
3. Discussion of quality of internal question papers as per format
4. IQAC approved Term-work schema dissemination.
5. Framing of project selection and evaluation policies along with project coordinator.
6. CO -PO mapping strategy and attainment method finalization.
7. Target setting for course outcomes is prepared.

Sr. No.	Name of faculty	Designation	Sign
1.	Dr. Rutuja Deshmukh	HOD E & TC	
2.	Dr. D. G. Khairnar	member	
3.	Mrs. Aparna Shinde	member	
4.	Mrs. Trupti Wagh	member	
5.	Mrs. Manisha Rajput	Program Coordinator	

To,
The Principal
D.Y.P.C.O.E, Akurdi